



NATIONAL
ARCHIVES

August 20, 2012

MuckRock News
DEPT MR 1412
P.O. Box 55819
Boston, MA 02205-5819

Re: Freedom of Information Act Request NGC12-163

Dear Mr. Morisy:

This is in response to your Freedom of Information Act (FOIA) request of June 26, 2012, for a copy of correspondence between the National Archives and the United States Postal Service from January 1, 2001 to the present. The scope of your request is limited to records scheduling and similar matters. It was received in this office on June 25, 2012, and assigned tracking number NGC12-163.

As a result of the Postal Reorganization Act, 39 U.S.C. 410, the U.S. Postal Service (USPS) is no longer subject to the provisions of the Federal Records Act of 1950, or any of its supporting regulations which provide for the conduct of records management in Federal agencies. We did locate 25 pages of responsive records for "similar matters." These pages are released in full and enclosed. This concludes the processing of your request.

You may appeal the processing of your FOIA request by writing to the Deputy Archivist (ND), National Archives and Records Administration, College Park, MD 20740 within 35 calendar days and explain why you think our response does not meet the standards of the FOIA. Both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal." Please include the tracking number NGC12-163 in your appeal letter.

Sincerely,

JAY OLIN
NARA Deputy FOIA Officer
Office of General Counsel

Enclosures

NATIONAL ARCHIVES *and*
RECORDS ADMINISTRATION

8601 ADELPHI ROAD
COLLEGE PARK, MD 20740-6001

www.archives.gov

Kate Flaherty - Box of USPS Records Returned

From: Kate Flaherty
To: deborah.d.hubbard@usps.gov
Date: 7/12/2011 9:23 AM
Subject: Box of USPS Records Returned
Attachments: Re: USPS Box

Good Morning Deborah,

I am forwarding an e-mail from Ashby Crowder in our processing unit re the box of USPS records from the 1980's that was found amongst EPA records here at Archives II.

It is being shipped to you today via UPS. The tracking number is indicated in the e-mail. This was a an odd occurrence, thanks for your patience. I hope you are able to link them to a USPS schedule. Sorry for the confusion.

Please let me know if you have any questions.

Kate

Kate Flaherty
Work Group 3 Leader
Records Management Services (ACNR)
National Archives and Records Administration
Room 5320
8601 Adelphi Road
College Park, MD 20740-6001
301-837-1706 (phone)
301-837-0380 (fax)
kate.flaherty@nara.gov

From: Kate Flaherty
To: Fong, Debra K - Modesto CA
Subject: RE: USPS Pacific Area Sacramento District Missing OPFs

Hi Deb,

Thanks for sending me more details on the OPF's you think may be missing. If you want to have a search done at the National Personnel Records Center to see if the 26 missing OPFs are among other records already sent there, please contact the center directly. Here is their information:
<http://www.archives.gov/st-louis/civilian-personnel/index.html>

By law, USPS records created after 1969 are the responsibility of the USPS. I don't think NARA would be involved with any unauthorized separation/disposal procedure but let's address that again once you have checked with the records center and the USPS Records Officer to verify they are in fact missing. Please contact the USPS Records Officer, Deborah Hubbard (I am listing her contact info below) and she will advise you on how to proceed with this issue. If they are in fact missing after your search at the Personnel Records Center, please let me know and we will go from there. Thanks again for contacting us about this issue.

Deborah.H.Hubbard@usps.gov , tel: 202-268-2262.

Kate Flaherty

>>> "Fong, Debra K - Modesto, CA" <Debra.K.Fong@usps.gov> 6/19/2009 3:12 PM >>>
Too bad you have to be at home and working. Sounds like this should be an oxymoron.

These OPFs are for active USPS employees. Some are non-career employees and some are career employees but all are still active. All of our terminated employee OPFs were sent to the National Archive and Records Administration in St. Louis MO (111 Winnebago Ave) in Dec 2007 via a mass Express mailing. I think stragglers were sent thereafter. We also did a large mass mailing of our active employee OPFs in June/July of 2008 to a site in Texas which was in charge of scanning the OPFs into a system that can be viewed via the internet by the individual employee. According to the division that oversees this process the 26 missing OPFs for active employees have never been scanned. I wanted to try every avenue of locating these OPFs but if they have not been sent to the NARA in error and cannot be located then I will indeed need whatever assistance you can provide me to reconstruct these OPFs. I appreciate your help and hope you do not have to work the whole day....

Deb Fong
Operations Support Specialist (A)

From: Kate Flaherty [<mailto:Kate.Flaherty@nara.gov>]
Sent: Fri 6/19/2009 11:25 AM
To: Fong, Debra K - Modesto, CA
Subject: Re: USPS Pacific Area Sacramento District Missing OPFs

Hi Debra,

I am working from home today and don't have access to many of my office files. I will be back at NARA on Monday.

In the meantime, can you provide me with all the information around the

previous transfer of the terminated/separated OPF's to NARA. Was this done via an SF 258 form? If so, please send me a scanned copy of that form via e-mail. Who did you work with at the National Personnel Records Center to facilitate the transfer? It sounds like you think it's possible that these 26 missing OPSF's could have mistakenly been sent along with terminated/separated ones. Are the missing files for current USPS employees? If they are not located, we may have to proceed with other paperwork to document the loss. I can assist you with that.

Thanks for alerting us. I will follow up with this more on Monday once I get further details from you.

Kate Flaherty

Kate Flaherty
Senior Records Analyst
Life Cycle Management Division (NWML)
National Archives and Records Administration
Room 5320
8601 Adelphi Road
College Park, MD 20740-6001
301-837-1706 (phone)
301-837-0380 (fax)
kate.flaherty@nara.gov

>>> "Fong, Debra K - Modesto, CA" <Debra.K.Fong@usps.gov> 06/19/09 12:34

PM >>>

Ms. Flaherty,

I am with the United States Postal Service, Pacific Area, Sacramento District Local Services. Our district is missing approximately 26 Official Personnel Folders (OPF). We have checked with each individual post office to see if these OPFs are still in their possession however they have responded with a negative. Last year we did a mass mailing to our site to do scanning for our eOPF project. That project has been completed and it has been identified that the 26 OPFs in question were not scanned. I would like to check to see if these OPFs were sent to the National Archives and Records in error when we sent in our terminated/separated OPFs. Can you please tell me how I would go about checking for this information with the National Archives? Your assistance is greatly appreciated.

Deb Fong
Operations Support Specialist (A)

From: "Fong, Debra K - Modesto, CA" <Debra.K.Fong@usps.gov>
To: <kate.flaherty@nara.gov>
Date: 6/19/2009 3:12:45 PM
Subject: RE: USPS Pacific Area Sacramento District Missing OPFs

Too bad you have to be at home and working. Sounds like this should be an oxymoron.

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Deb Fong
Operations Support Specialist (A)

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Thanks for alerting us. I will follow up with this more on Monday once I get further details from you.

Kate Flaherty

Kate Flaherty
Senior Records Analyst
Life Cycle Management Division (NWML)
National Archives and Records Administration
Room 5320

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College Park, MD 20740-6001
301-837-1706 (phone)
301-837-0380 (fax)

kate.flaherty@nara.gov

>>> "Fong, Debra K - Modesto, CA" <Debra.K.Fong@usps.gov> 06/19/09 12:34 PM >>>

Ms. Flaherty,

I am with the United States Postal Service, Pacific Area, Sacramento District Local Services. Our district is missing approximately 26 Official Personnel Folders (OPF). We have checked with each individual post office to see if these OPFs are still in their possession however they have responded with a negative. Last year we did a mass mailing to our site to do scanning for our eOPF project. That project has been completed and it has been identified that the 26 OPFs in question were not scanned. I would like to check to see if these OPFs were sent to the National Archives and Records in error when we sent in our terminated/separated OPFs. Can you please tell me how I would go about checking for this information with the National Archives? Your assistance is greatly appreciated.

Deb Fong
Operations Support Specialist (A)

From: Mark Giguere
To: Mootz, Thais E - Washington DC
Date: 5/21/2009 6:29:21 AM
Subject: Re: NARA certified electronic records management

Hi Thais - Your question, as phrased, implies a purely technological approach to the situation. While NARA has many resources that can help with that aspect (see the 'Enterprise-wide ERM' products at <http://www.archives.gov/records-mgmt/initiatives/erm-products.html> and 5015.2-certified records management applications at <http://www.archives.gov/records-mgmt/bulletins/2003/2003-03.html> and <http://jirc.fhu.disa.mil/recmgmt/index.html>), there is also a regulatory aspect to the type of project you describe.

USPS's records schedules, which indicate to NARA how long USPS materials are to be kept and whether in electronic or paper form, would probably need to be modified as part of any technology initiative such as the one you describe. As such, you'd need to be working with USPS's Records Officer:

Deborah Hubbard
U.S. Postal Service
Room 5821
475 L'Enfant Plaza SW
Washington, DC 20260-2200
202-268-2262

I've also taken the liberty of cc'ing USPS's NARA appraisal archivist, Kate Flaherty, with whom you should follow up if you've more questions after you've spoken with Deborah.

Regards,

Dr. Mark D. Giguere
Lead Information Technology (Policy & Planning) &
ERM eGov co-Program Manager
Modern Records Programs
NARA - NWM
8601 Adelphi Road #2107
College Park, MD 20740-6001
V: (301) 837-1744
F: (301) 837-3697

>>> "Mootz, Thais E - Washington, DC" <Thais.E.Mootz@usps.gov> 5/20/2009 2:26 PM >>>
Hi Mark,

I work at the United States Postal Service and am looking for a way to decrease the Postal Service's retention of paper records. I'm looking for information to create an electronic filing system and have been told that it needs to be "NARA certified." I'm at the beginning stages of the project and don't know what is necessary to achieve that goal. I found your email on the NARA website. I'm hoping you can point me in the right direction. I'm hoping to speak to someone about requirements. Could you provide any guidance as to where I should turn? Thanks for your consideration.

Thais

Thais E. Mootz

Manager, National EEO Compliance & Appeals Programs
475 L'Enfant Plaza, SW RM 9517
Washington, DC 20260-4135
(202)268-7579
thais.e.mootz@usps.gov

CC: Bruce, Joseph R - Washington DC; Flaherty, Kate

From: Daniel Rooney
To: anne.c.stark@usps.gov
Date: 3/25/2008 12:45:19 PM
Subject: USPS Films at NARA

Hello Ms. Stark,

I received your name from Kate Flaherty here at NARA. I work in the Special Media Archives Services Division (NWCS), and we recently participated in a rescue effort of government training films and other a/v records from a defunct commercial film processing facility in Pittsburgh. We came across some film elements belonging to the USPS and its predecessor, the Post Office Department, which were stored by the facility for many years. The films date primarily from the late 1960s to the early 1980s, and were distributed by the National Audio Visual Center.

The films we discovered have since been shipped to Archives II in College Park, MD.

I have attached a memo here which describes the films and some initial findings by NARA archivists involved in this project.

Kate filled me in on the governance of USPS records, which I was not familiar with. NARA would be interested in formally accessioning the materials if USPS was amenable to offering them directly via a letter from your office or other appropriate USPS authority. These films would then be processed, preserved, and made available to the public by NARA.

We have already noted some preservation problems with the materials, so I'd like to discuss the records with you so that we can move expeditiously towards a solution. Perhaps you can recommend a colleague who may be familiar with the production or management of these records so that we can continue our "discovery process" in the meantime? (We found some references to the Motion Picture Branch of the Communications Graphic Production Division, but, naturally, that info is 30+ years old!) I am free to discuss, please give me a call or an email if you have any additional questions. Thanks for any help or initial suggestions you can offer.

Sincerely,

Dan

Daniel Rooney, Archivist
Motion Picture, Sound and Video LICON
Special Media Archives Services Division (NWCS)
National Archives at College Park
8601 Adelphi Road
College Park, MD 20740
Daniel.Rooney@nara.gov
301-837-1995

CC: Flaherty, Kate



National Archives and Records Administration

8601 Adelphi Road
College Park, Maryland 20740-6001

5/13/08

discussed w/ Don Rooney - USPS wants films
back - I suggested making copies of all PO dept.
films 1st so we have all PO dept needs
thru 1969 here for
researcher access -
waiting for response -

Date : March 25, 2008

Attn of : NWCS-M (Rooney)

Subject : Post Office Department / U.S. Postal Service Films from WRS

The following is an initial inventory U.S. Postal Service films discovered in the custody of WRS Film Lab in Pittsburgh, PA. Several of the titles have already been accessioned by NARA under the old RG 28 (Records of the Post Office Department), but more original elements may make these copies desirable candidates for accessioning to complement existing holdings. Overall, the films are in good condition, but some of the optical soundtracks are displaying signs of shrinkage, amplifying the need for thorough inspection and preservation work. Note that one title is fragmentary, and as such, is of little use without accompanying film elements.

More and Louder: (USPS, 1971)

Shows postal activities and discusses administrative shift from Post Office Department to USPS. Included is coverage of modernization and mechanization of the postal service, with the goal of minimizing human interaction with the process of sorting mail. Also includes scenes of President Nixon signing the 1970 Postal Reform Bill.

City Letter Carrier: (Post Office Department, 1969)

Depicts a day in the life of a mail man, his routine duties and dedication to the neighborhood he serves.

Vehicle Maintenance Story: (Post Office Department)

Points up to the value of good vehicle maintenance, and the effort made by the Post Office to establish proper maintenance procedures.

Expect the Unexpected: (USPS, 1971)

Training film for postal mail handlers. Depicts situations which contribute to vehicle accidents and demonstrates driving techniques on snow, ice, and wet surfaces.

Mail Distribution Clerk: (Post Office Department)

Tells what the duties of a mail distribution clerk are and demonstrates the 'inside work' at a post office.

Mail Handler: (Post Office Department)

Demonstrates the responsibilities of the mail handler at a large post office.

Mainstay of the Mails: (Post Office Department)

Shows the complexity and importance of maintaining the equipment and buildings of today's postal system. Illustrates the latest mechanization equipment, and stresses the need for highly skilled maintenance employees.

Prepare With Care: (Post Office Department)

Provides an informational and motivational look at modern mail handling machines used in many U.S. post offices. Explains the importance of preparing U.S. government mail properly for maximum service.

River of Mail: (1968, Post Office Department)

Indicates that there is too much mail for the government to handle easily. Portrays the attempts being made at modernization, while emphasizing how enormous mail has become, as an American business tool and as an American government problem.

A Better Way: (USPS, Management Academy)

Letter Carrier Validation Study: (1981, USPS)

Brief film examining training for letter carriers, showing the core areas involved in mail sorting.

- **Note:** NARA received interneg film element only, no corresponding sound track. The neg also appears to be a production element, used by film printers for testing purposes.

It's That Simple: (USPS)

You Can't Bite Back: (1969, Post Office Department)

Examines the problems that dogs pose to the mission of the postal service in terms of annual accident statistics. Dog trainers are shown in their work environments, and canine instincts are examined. Shows footage of letter carriers and dramatizes their relationship with dogs on their daily routes. Instructs letter carriers on the best methods of handling dogs they encounter.

You Only Live Once: Errors are for Amateurs: (1972, USPS)

Shows accidents awaiting a mail driver's daily route. Emphasizes defensive driving skills, and purports that the USPS is effective and efficient when it minimizes the risk of errors and accidents made on the job.

America the Beautiful: (1976, USPS)

Bicentennial tribute to the USA. Shows various stamps and postal activities against the backdrop of general aesthetic scenes of Americana, including the Statue of Liberty, mountain tops, New England villages, etc.

WRS Title:	NARA ID#	FEDERAL AGENCY	NOTES:
3 MINUTE TRANSFER TEST		USPS	
A BETTER WAY		USPS	
BEST COLORS		USPS	
CABLE DATA AUTOMATED		USPS	
CITY LETTER CARRIER		USPS	1969
DISTRIBUTION CLERK		USPS	
EXPECT THE UNEXPECTED		USPS	1971
ITS THAT SIMPLE		USPS	
IT'S THAT SIMPLE		USPS	
MAIL HANDLER		USPS	
MAINSTAY OF MAIL		USPS	
MORE AND LOUDER		USPS	
PREPARE WITH CARE		USPS	1969
RIVER OF MAIL		USPS	1968
VEHICLE MAINTENANCE		USPS	
YOU CANT BITE BACK		USPS	
YOU ONLY LIVE ONCE		USPS	

appears as
current in
74-75
NAC Catalog

appears
as current
in 74-75
NAC
Catalog

America The Beautiful 1976

- notify Anne w/ background
- will you send us letter
of donation

From: "Talon, Mary C - Honolulu, HI - Contractor" <Mary.C.Talon@usps.gov>
To: "Kate Flaherty" <Kate.Flaherty@nara.gov>
Date: 2/28/2008 2:49:45 PM
Subject: RE: USPS Employee Medical Folders

Thanks for responding so quickly. I will follow up with Anne Stark.
Mary

Mary C. Talon RN, OHNA

P 808-423-3805
F 808-423-3662

-----Original Message-----

From: Kate Flaherty [mailto:Kate.Flaherty@nara.gov]
Sent: Thursday, February 28, 2008 9:13 AM
To: Talon, Mary C - Honolulu, HI - Contractor
Cc: Stark, Anne C - Washington, DC
Subject: Re: USPS Employee Medical Folders

Hi Mary,

Thank you for your e-mail re USPS EMFs. EMFs are scheduled under GRS 1.21 (available on our website <http://www.archives.gov/records-mgmt/>) and should be sent to the National Personnel Records Center in St. Louis, Mo. There is more info available on <http://www.archives.gov/st-louis/civilian-personnel/index.html>

As a Life Cycle Management staff person here in College Park, MD, I cannot help you with transferring records to the NPRC. However, I would suggest that you contact Anne Stark, the Program Manager for Records Management for the USPS. Her phone number is 202-268-2262, e-mail anne.c.stark@usps.gov She can assist you in obtaining FRC boxes from GSA or USPS and instructing you in the USPS procedure for transferring EMFs to the NPRC.

I understand your frustration and the fact that you are out in HI must not make it any easier. Hopefully, between Anne and the staff at the NPRC, you will be able to get the records transferred easily. Please have Anne contact me if you all need further information.

Thanks,

Kate Flaherty

Kate Flaherty
Life Cycle Management Division (NWML)
National Archives and Records Administration Room 5320
8601 Adelphi Road
College Park, MD 20740-6001
301-837-1706 (phone)
301-837-3699 (fax)
kate.flaherty@nara.gov

>>> "Talon, Mary C - Honolulu, HI - Contractor" <Mary.C.Talon@usps.gov>
2/27/2008 4:02 PM >>>
Aloha Kate,

I am the Occupational Health Nurse Administrator for the Honolulu Performance Cluster of the United States Postal Service. I have been in the position since Oct 2006, and have multiple employee medical folders(EMF) to send to the National Archives.

I do have several questions however, and although I have attempted to get answers, get variable answers and have encountered some problems. Thus I am asking your help for the following:

1. Please provide information on the appropriate shipping box for transferring the EMF. I have conflicting information, have ordered the wrong shipping boxes, etc.
2. Where can the appropriate shipping box be obtained?
3. When forwarding EMF's to the National Archives for retention, must I utilize SF 135? My understanding is that a listing of the individual EMF's is not necessary to be enclosed in each box, but highly recommended that information be kept at this facility should it be necessary to retrieve records at a future date. Please confirm this information.
4. I have a copy of SF 127, Request for Official Personnel Folder, which I understand to be obsolete and no longer available. Is there an updated form to utilize when requesting an EMF?
5. I have seen reference to OF 11 for requesting an EMF? Does this in fact take place of SF 127, or is this a separate requirement?

I will be glad to share my frustrations with you and can be reached via email or phone.

Thank you,

Mary C. Talon RN, OHNA

P 808-423-3805
F 808-423-3662

From: Kate Flaherty
To: Stark, Anne C - Washington DC
Subject: RE: Meeting on 7/13/07

We want to wait for the other inventory information from Meg and address the entire collection you have on hand at that point. After we do that initial appraisal from the inventory information and very possibly take some of the records off your hands, we will address further items you have collect once or twice a year. I know your storage situation is tight, but I hope you can hang on for a month.

Thanks,

Kate

>>> "Stark, Anne C - Washington, DC" <anne.c.stark@usps.gov> 7/20/2007 10:25 AM >>>
Hi Kate,

I know Meg said it will take at least a month or so for her to gather and provide you with an inventory list of the items we want to offer to NARA.

From the attached list, have you decided whether NARA is interested in them or not?

Regards,
Anne

Anne Stark
Records Management
USPS Privacy Office
(202) 268-2262

-----Original Message-----

From: Kate Flaherty [<mailto:Kate.Flaherty@nara.gov>]
Sent: Friday, July 20, 2007 10:12 AM
To: Stark, Anne C - Washington, DC
Cc: Brenda Kepley; Sue McDonough
Subject: Meeting on 7/13/07

Hello Again Anne,

Just wanted to say thanks again for arranging the meeting at USPS last Friday. I was glad to meet you and Meg in person. We look forward to the inventory information re the records we looked at and talking with you again soon.

Please contact me if you have any questions or concerns.

Kate Flaherty

Kate Flaherty
Life Cycle Management Division (NWML)
National Archives and Records Administration
Room 5320
8601 Adelphi Road

College Park, MD 20740-6001
301-837-1706 (phone)
301-837-3699 (fax)
kate.flaherty@nara.gov

CC: Ausman, Megaera M - Washington DC; Kepley, Brenda; McDonough, Sue

Here are the items we want to offer to NARA. The 1st bullet below is what originally started this conversation. We are presently in a gridlock with these records because we want to offer them to you first and our historian continues to get more items sent to her daily. We look forward to discussing with you.

- The Postmaster of the Mechanicsburg, OH, Post Office. The valuable documents are:

An August 1925 Mechanicsburg-Goshen Township map.

A charter from the National Federation of Post Office Clerks for a local chapter in Mechanicsburg, Post Office Clerk's Union, No. 5333, dating from August 1, 1953, reissued April 1, 1962. It appears to be in very good condition.

Service and pay records for Mechanicsburg postal employees from 1947-49

- Old documents and memos dated 1909, 1926-28 from Belmont Wisconsin Post Office and personal information on rural routes.
- 1846-1946 - bundles of documents from the Front Street Station, Memphis TN. Most everything is either journal entries regarding pay or vouchers for items purchased. There are also forms indicating inventoried postal products, amounts received and amounts sold.

From: Kate Flaherty
To: anne.c.stark@usps.gov
Subject: Meeting on 7/13/07

Hello Again Anne,

Just wanted to say thanks again for arranging the meeting at USPS last Friday. I was glad to meet you and Meg in person. We look forward to the inventory information re the records we looked at and talking with you again soon.

Please contact me if you have any questions or concerns.

Kate Flaherty

CC: Kepley, Brenda; McDonough, Sue

From: "Stark, Anne C - Washington, DC" <anne.c.stark@usps.gov>
To: <kate.flaherty@nara.gov>
Date: 7/12/2007 8:47:45 AM
Subject: Directions from Archives I to L'Enfant Plaza

Kate,

Anne Stark
202-268-2262

Here are the directions.

You are 0.97 miles from Archives I to L'Enfant Plaza metro/train stop.

<http://www.wmata.com/metrorail/systemmap.cfm>

meeting in -
Rm 5521

From Archives:

Take the yellow line to Huntington. Get off at L'Enfant Plaza stop.
Take the escalator upstairs. Once you reach the top, bear right -
immediate left, neon sign over doorway-La Promenade - L'Enfant Plaza
Hotel/Office Buildings

Go through glass doors, Frank & Stein Restaurant - Sign above will say
North Building/Postal Building with a right arrow - Go Right

Go straight, past the center of building (skylights/round circle
seating), stay straight

Go past post office on left, CVS, Stay Straight go through double glass
doors, United States Postal Service.

Go to security, they will call me and I will come and get you.

Let me know when you hear from the Archivist on whether we are meeting
tomorrow.

Regards,

Anne Stark

(202) 268-2262

-----Original Message-----

From: Kate Flaherty [mailto:Kate.Flaherty@nara.gov]

Sent: Wednesday, July 11, 2007 2:35 PM

To: Stark, Anne C - Washington, DC

Subject: Re: USPS - historical information

Hi Anne,

I got your phone message and I have contacted the archivist who needs to go with me to verify that Friday morning is good. I'm thinking it will be and I will confirm asap.

In the meantime, can you e-mail explicit directions on how to get there and your exact address. We will be taking the metro to you from Archives-I downtown.

Thanks,

Kate

Kate Flaherty

Life Cycle Management Division (NWML)
National Archives and Records Administration
Room 5320
8601 Adelphi Road
College Park, MD 20740-6001
301-837-1706 (phone)
301-837-3699 (fax)
kate.flaherty@nara.gov

>>> "Stark, Anne C - Washington, DC" <anne.c.stark@usps.gov> 7/11/2007

12:08 PM >>>

Hi Kate,

We have a 4.25" high pile of completed Standard Form

No.

1056, Retirement Record Card, for postal employees who served in

Portland Maine in the 1930s and 1940s, possibly for the National

Personnel Records Center or for one of the regional archives. I

believe

these are important to keep, since they show jobs and dates of service

for these employees. Can you let me know if NARA is interested in

these

documents?

Anne Stark

Records Management

USPS Privacy Office

(202) 268-2262

civil service? OPM? disposable must for OPM

Artifacts, Milwaukee, WI, to offer to NARA, listed by Meg Ausman, historian, USPS, 5-25-2007.

Leather-bound *Schedule of Mail Trains* (title varies), 10th Division, for the years:

1895
1903
1904
1905
1906
1911
1913
1914
1915
1916
1917
1918

Paper-bound *Schedule of Mail Routes*, 10th Division, for route numbers:

465 (Nov. 19, 1951)
466 (Feb. 18, 1952)
467 (May 19, 1952)
469 (Nov. 17, 1952)
470 (Feb. 16, 1953)
471 (May 18, 1953)
472 (Oct. 19, 1953)
473 (Feb. 15, 1954)
475 (Oct. 18, 1954)

Minneapolis, Minnesota, Roster Transferred January 1, 1920. Contains personnel information.

City Primary Scheme of Minneapolis, MN, July 1975 (cover; title page dated 1977)

General Schemes for:

Minnesota

August 28, 1919
August 1930
May 1940

North Dakota

1922 (cover; actual notations circa 1929)

South Dakota

October 1909
June 1, 1920
November 1930
April 1940

Wisconsin

November 1906
April 7, 1914
June 1, 1920
January 1932

Postal District Guide for Minneapolis, Minnesota, and Minneapolis Suburban Communities

10-4-48 (2 copies)

4-19-49

8-12-49 (2 copies)

6-15-50 (2 copies)

From: Kate Flaherty
To: Stark, Anne C - Washington DC
Subject: Re: Records for Archives?

Dear Ann,

In regard to your inquiry, please contact the USPS Records Officer. Her name is Emily Andrews, she can be reached at 202-268-3095. She will give you guidance and we must work directly with her to discuss scheduling these USPS records.

Thank you for bringing this to my attention, I look forward to hearing from Ms. Andrews if necessary.

Sincerely,

Kate Flaherty

>>> "Stark, Anne C - Washington, DC" <anne.c.stark@usps.gov> 6/6/2007 2:35 PM >>>

<<Artifacts, MilwWI, NARA.doc>>

Hi Kate,

Ms. Karen Scott provided your name as a contact for historical items that the United States Postal Service would like to offer to the Archives.

Attached is a list of records/books received from the Milwaukee, WI, Post Office that we thought the Archives may be interested in. If the Archives does not want the items, would you please let me know?

Regards,

Anne Stark
Records Management
USPS Privacy Office
(202) 268-2262

Old PO Destruction

Historian →

Artifacts, Milwaukee, WI, to offer to NARA, listed by Meg Ausman, historian, USPS, 5-25-2007.

Leather-bound *Schedule of Mail Trains* (title varies), 10th Division, for the years:

1895
1903
1904
1905
1906
1911
1913
1914
1915
1916
1917
1918

Paper-bound *Schedule of Mail Routes*, 10th Division, for route numbers:

465 (Nov. 19, 1951)
466 (Feb. 18, 1952)
467 (May 19, 1952)
469 (Nov. 17, 1952)
470 (Feb. 16, 1953)
471 (May 18, 1953)
472 (Oct. 19, 1953)
473 (Feb. 15, 1954)
475 (Oct. 18, 1954)

Minneapolis, Minnesota, Roster Transferred January 1, 1920. Contains personnel information.

City Primary Scheme of Minneapolis, MN, July 1975 (cover; title page dated 1977)

General Schemes for:

Minnesota
August 28, 1919
August 1930
May 1940
North Dakota
1922 (cover; actual notations circa 1929)
South Dakota
October 1909
June 1, 1920
November 1930
April 1940
Wisconsin
November 1906
April 7, 1914
June 1, 1920
January 1932

Emily Andrews
Rm 5821
475 - L'Enfer + Plaza SW
Wish DC 20260-2200
202-268-3095



Kate Flaherty

Postal District Guide for Minneapolis, Minnesota, and Minneapolis Suburban Communities

10-4-48 (2 copies)

4-19-49

8-12-49 (2 copies)

6-15-50 (2 copies)